

RIVERDALE SCHOOL DISTRICT  
REGULAR BOARD MEETING MINUTES  
June 10, 2013

The June 10, 2013 meeting of the Riverdale School Board was called to order by President H. Clay Dean at 7:30 p.m. in the library of the Riverdale Elementary/Middle School, located in the Village of Muscoda. Present from the Board were Bill Tracy Jr., Nick Stitzer, Gary Stanek, Stephanie Wanek, H. Clay Dean, Jamie Brownlee, Davina Meckley, and Debbi Lull. Dave McHenry was absent.

Motion by Stanek and second by Lull to approve the proof of publication of this meeting. Motion carried.

Motion by Meckley and second by Stitzer to approve the consent agenda, minutes of regular board meeting of May 13th, and the finance meeting of June 6, 2013. Motion carried. Roll call vote. 8-0

Motion by Wanek and second by Tracy to approve the activity accounts as presented. Motion carried. Roll call vote. 8-0

Shari Hougan announced that she received funding of \$50,000 for a Spotlight Schools Grant. Dan Kiel announced that the district received a \$25,000 technology grant. We also received funding of \$10,000 for a shared project with the North Crawford School District to be used for Tech Ed equipment.

Jen Tarrell gave an update to the board regarding the special education program. It was decided that the district will hire an additional special ed teacher to cover additional needs and students in next year's program.

Motion by Stanek and second by Tracy to accept the resignations from Michael Wunnicke, Spanish teacher, Monica Bork, K-5 guidance counselor, Jackie Trumm, elementary teacher, Bill Kagel, bus driver and John Troxel as a assistant football coach. Motion carried.

Motion by Lull and second by Stitzer to approve contracts for Nicole Bollinger and Rachel Keleher as co-advisors for the 9<sup>th</sup> graders, Mindy Kratochwill as wrestling cheerleader advisor, Alexandra Kessler as boy's and girl's basketball cheerleader advisor and Todd McKay as an assistant football coach. Motion carried.

Motion by Tracy and second by Meckley to approve the contract with CESA #6 for the CMS4 website software. The cost is \$1675.00 for the year. Motion carried. Roll call vote. 8-0

Motion by Stanek and second by Tracy to approve the SWEEP contract for 2013-14. SWEEP is an organization of several schools in the southwest corner of the state that share building and grounds maintenance equipment. The annual cost for 2013-14 is \$250

with part of the money being set aside for future equipment purchases. Motion carried.  
Roll call vote. 8-0

Motion by Wanek and second by Lull to schedule a finance meeting on Thursday, June 27, 2013 to close the fiscal year. Motion carried.

Motion by Lull and second by Meckley to set the annual meeting date of Monday, August 26, 2013 at 7:00 p.m. Motion carried.

Mr. Bird presented to the board the possibility of using revenue limit exemptions for energy savings and operational cost savings through performance contracting. There's a possibility of doing many maintenance projects and financing them through this option. He will have more details next month.

Motion by Stitzer and second by Lull to move to closed session under Wis. Statute 19.85 (1) c; considering employment, promotion, compensation or performance of evaluation data of any public employee...A. Discussion on non-union and administrative contracts for 2013-14 Motion carried. Roll call vote. 8-0

Moved to closed session.

Returned to open session at 9:14 p.m.

Motion by Dean and second by Wanek to approve the contracts for the administrative and non-union employees with a 2% raise, add a post retirement health insurance for the Director of Technology, raise the cell phone reimburse \$25 and increase the administrative assistant's lunch period. Motion carried. Roll call vote. 8-0

Motion by Stanek and second by Tracy to adjourn the meeting. Motion carried.

Meeting adjourned at 9:15 p.m.

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Dave McHenry, Riverdale Board of Education Clerk

RIVERDALE SCHOOL DISTRICT  
REGULAR BOARD MEETING MINUTES  
May 13, 2013

The May 13, 2013 meeting of the Riverdale School Board was called to order by President H. Clay Dean at 7:30 p.m. in the library of the Riverdale Elementary/Middle School, located in the Village of Muscoda. Present from the Board were Bill Tracy Jr., Nick Stitzer, Gary Stanek, Stephanie Wanek, H. Clay Dean, Jamie Brownlee and Davina Meckley. Debbi Lull arrived at 7:33 p.m. Gary Stanek left at 7:55 and returned at the end of the meeting.

Motion by Stanek and second by Meckley to approve the proof of publication of this meeting. Motion carried.

The board held the election of officers for the year.

Motion by Stanek and second by Meckley to nominate Clay Dean for Board President.

Motion by Stitzer and second by Wanek to close nominations and cast a unanimous vote for H. Clay Dean. Motion carried. H. Clay Dean was elected Board President.

Motion by Stitzer and second by Tracy to nominate Stephanie Wanek as Board Vice-President. Motion by McHenry and second by Stanek to close nominations and cast a unanimous vote for Stephanie Wanek. Motion carried. Stephanie Wanek was elected Board Vice-President.

Motion by Stanek and second by Stitzer to nominate Dave McHenry as Board Clerk.

Motion by Wanek and second by Lull to close nominations and cast a unanimous vote for Dave McHenry. Motion carried. Dave McHenry was elected Board Clerk.

Motion by McHenry and second by Meckley to nominate Gary Stanek as Board Treasurer. Motion by Stitzer and second by Lull to close nominations and cast a unanimous vote for Gary Stanek. Motion carried. Gary Stanek was elected Board Treasurer.

Motion by McHenry and second by Stanek to approve the consent agenda: approval of district vouchers, the regular board meeting of April 8th, the buildings and grounds committee meeting of April 16<sup>th</sup>, the pay for performance meeting of May 1<sup>st</sup>, and the finance meeting of May 9, 2013. Motion carried. Roll call vote 9-0.

Motion by McHenry and second by Stanek to approve the activity accounts as presented. Motion carried. Roll call vote. 9-0

Mr. Bird gave the board a handout of the district's communication plan. He went over some of the things planned for the district and the timeline involved. Some of these things included newsletters, short radio reports, a listening committee and increased website communication.

Motion by McHenry and second by Tracy to accept the resignations of Diane Imhoff, as high school secretary and Curt Thompson as assistant boys basketball coach. Motion carried. Diane has been with the district for the past 38 years. The board thanked her for her service to the district.

Motion by Stitzer and second by Lull to approve contracts for two new teachers starting with the 2013-14 school year. They are Sarah Martinsen and Jessica Holmes. Motion carried.

Motion by McHenry and second by Wanek to approve the changes to the extracurricular pay scales. They included keeping the base at the current base rate and increasing or decreasing several positions. Motion carried. Roll call vote. 9-0

Motion by Wanek and second by Meckley to change the RCAP, non-union and administrative health insurance starting in September. This is a CESA #3 Co-op plan with Dean Care that is a \$2,000/\$4,000 deductible plan. This will put all staff in the same insurance plan. The savings to the District will be about \$60,000. HRA plans will be attached to these plans. The insurance plan will be more restrictive on providing coverage for a provider out of the Dean Network. Motion carried. Roll call vote. 9-0

Motion by Tracy and second by Stitzer to approve the non-staff coaches for 2013-14 as listed. Motion carried.

Motion by Meckley and second by Stitzer to approve the community recreation program coaches contracts for 2013-14 as listed. The community recreation program covers the middle school programs and powerlifting. Motion carried.

Motion by McHenry and second by Meckley to approve the teacher contracts for 2013-14. Motion carried.

Motion by Lull and second by Tracy to approve the extracurricular contracts for 2013-14. Motion carried.

Motion by Wanek and second by Brownlee to approve the RCAP assignment sheets for 2013-14. Motion carried.

Motion by McHenry and second by Tracy to approve the bus driver contracts for 2013-14. Motion carried.

Motion by Stitzer and second by Wanek to approve the open enrollment request for the 2013-14 school year. There were 14 incoming request and 14 outgoing request. Motion carried.

Nick Stitzer volunteered to attend the CESA #3 convention on July 25, 2013 to

represent the school board.

Motion by Lull and second by Tracy to approve Linda Eveland and Val Bailey as census takers for the district for 2013. Motion carried.

Motion by Lull and second by Meckley to approve a contract with the Highland School District for sharing a speech therapist. Riverdale will have 60% time and Highland will have 40%. Motion carried.

Motion by Tracy and second by Wanek to approve the maintenance projects for the summer of 2013 and projects for energy savings after July as recommended by the Buildings and Grounds Committee. Motion carried.

Motion by McHenry and second by Stitzer to approve the 2013-14 contract for services from CESA #3 for a total of \$79,503. This amount is down slightly from last year. Motion carried. Roll call vote. 8-0

Motion by Lull and second by Meckley to approve a contract for student accident insurance with First Agency. Motion carried. Roll call vote. 8-0 This is insurance that covers some cost that the parents insurance does not cover for accidents.

Motion by Stitzer and second by Lull to approve Heather Craig as a softball volunteer coach. Motion carried.

Motion by Meckley and second by Stitzer to approve a contract with Cindy Nankee for Occupational Therapy for the 2013-14 school year and a contract with Hillsboro Hospital for Marnie Pooley as an assistant occupational therapist. Motion carried.

Motion by McHenry and second by Stitzer to adjourn the meeting. Motion carried.

Meeting adjourned at 8:55 p.m.

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Dave McHenry, Riverdale Board of Education Clerk

RIVERDALE SCHOOL DISTRICT  
REGULAR BOARD MEETING MINUTES  
April 8, 2013

The April 8, 2013 meeting of the Riverdale School Board was called to order by Vice President Stephanie Wanek at 7:30 p.m. in the library of the Riverdale Elementary/Middle School, located in the Village of Muscoda. Present from the Board were Bill Tracy Jr., Debbi Lull, Nick Stitzer, Gary Stanek, Stephanie Wanek, Jamie Brownlee and Davina Meckley. Clay Dean arrived at 7:33 p.m.

Motion by Meckley and second by Stanek to approve the proof of publication of this meeting. Motion carried.

Motion by Stitzer and second by Brownlee to approve the consent agenda: approval of district vouchers, the regular board meeting of March 11<sup>th</sup>, the pay for performance meeting of April 3<sup>rd</sup>, and the finance meeting of April 4, 2013. Motion carried. Roll call vote 7-0.

Motion by Wanek and second by Lull to approve the activity accounts as presented. Motion carried. Roll call vote 8-0.

Mr. Bird updated the Board on the different Grants the district is pursuing. He also informed the Board of a meeting he had with several community members discussing the possibility of having a building built for storage and community activities. If the PEP Grant is received the district will receive a great deal of fitness equipment and we will need to have a place to store it. This building could also be used for an athletic practice facility, a fitness room and a community activity center. The Buildings and Grounds committee will meet this month and bring back ideas and a possible recommendation to the full board.

Motion by Stanek and second by Tracy to approve the second reading of two new policies concerning communication devices. Motion carried.

Motion by Stitzer and second by Wanek to approve a resolution asking Governor Walker and our state officials to reconsider their position on private school vouchers. Motion carried.

Motion Wanek and second by Meckley to approve the budget transfers as presented. Motion carried. These budget transfers need to be made due to the fact that the district refinanced the unfunded liability loan and the REMS building loan.

Motion by Dean and second by Stitzer to approve Mary Jo Peterson as a custodian for the district and Lisa Wanless as the school nurse to replace Paulette DiVall when she retires at the end of this school year. Motion carried.

Motion by Stanek and second by Meckley to adjourn the meeting. Meeting adjourned at 8:35 p.m.

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Dave McHenry, Riverdale Board of Education Clerk

RIVERDALE SCHOOL DISTRICT  
REGULAR BOARD MEETING MINUTES  
March 11, 2013

The March 11, 2013 meeting of the Riverdale School Board was called to order by President H. Clay Dean at 7:30 p.m. in the library of the Riverdale Elementary/Middle School, located in the Village of Muscoda. Present from the Board were Dave McHenry, Bill Tracy Jr., H. Clay Dean, Debbi Lull, Nick Stitzer, Gary Stanek, Stephanie Wanek, Jamie Brownlee and Davina Meckley.

Motion by Wanek and second by Lull to approve the proof of publication of this meeting. Motion carried.

Motion by Stanek and second by Meckley to approve the consent agenda: approval of district vouchers, the regular board meeting of February 11<sup>th</sup>, the executive session of February 11<sup>th</sup>, the pay for performance meeting of February 27<sup>th</sup>, the agriculture meeting of March 6<sup>th</sup>, and the finance meeting of March 7, 2013. Motion carried. Roll call vote 9-0.

Motion by Tracy and second by Meckley to approve the activity accounts as presented. Motion carried. Roll call vote 9-0.

Mr. Bird informed the board of a donation from Pete and Cindy Bremmer for the tech ed department. The Board thanks them for their donation.

The board discussed the possible strategic planning process. The estimate from the company that has been previewed for this service seemed high to some board members. The Board discussed what they would like to gain from the plan and talked about several ways to gather information to help the district excel. It was suggested to have a survey available to community members at fine arts night. The survey would ask community members what they liked about the district and what they would like to see improve. After the survey is compiled the board and administration will look at a plan to set for the district.

Motion by McHenry and second by Wanek to hire Paul Marshall as an agriculture teacher pending his release from his current district. Motion carried.

Motion by Stanek and second by Tracy to approve registering the school forest with the Wisconsin School Forest Program. Motion carried.

Motion by Tracy and second by Brownlee to approve the school forest management plan. Motion carried.

Motion by Stitzer and second Lull to approve the revisions of the policies as recommendation by the policy committee. Motion carried. The Board also discussed the first reading of two new policies concerning staff and student cell phone usage.



Motion by Lull and second by Tracy to have the teaching staff makeup one snow day. This day will be a professional development day and is set for June 10, 2013. Motion carried.

Motion by Wanek and second by Meckley to approve the updates to the 403(b) retirement plan document to be in compliance with state and federal law. Motion carried.

Motion by McHenry and second by Lull to approve the following youth option courses for the 2013 fall semester; CNA basic; CNA advanced; Intro. to Sociology; and Elementary Statistics. Motion carried.

Motion by Stanek and second by Stitzer to approve that the district requests the Wisconsin Legislature halt the unfunded mandate that will be placed on our district and support a multi-vendor solution to the Wisconsin Statewide Student Information System. Motion carried. The district currently has Skyward, a Wisconsin based software, and would be required to use a different software vendor at a substantial cost to the district.

Motion by McHenry and second by Stanek to adjourn the meeting. Motion carried.

Meeting adjourned at 9:05 p.m.

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Dave McHenry, Riverdale Board of Education Clerk

RIVERDALE SCHOOL DISTRICT  
REGULAR BOARD MEETING MINUTES  
February 11, 2013

The February 11, 2013 meeting of the Riverdale School Board was called to order by President H. Clay Dean at 7:30 p.m. in the library of the Riverdale Elementary/Middle School, located in the Village of Muscoda. Present from the Board were Dave McHenry, Bill Tracy Jr., H. Clay Dean, Debbi Lull, Nick Stitzer, Gary Stanek, Stephanie Wanek, and Jamie Brownlee. Davina Meckley arrived at 7:33 p.m.

Motion by Lull and second by Stanek to approve the proof of publication of this meeting. Motion carried.

Motion by McHenry and second by Stitzer to approve the consent agenda: approval of district vouchers, regular board meeting of January 14<sup>th</sup>, the executive session of January 14<sup>th</sup>, the special board meeting of January 21<sup>st</sup>, the policy meeting of January 29<sup>th</sup>, and the finance meeting of February 7, 2013. Motion carried. Roll call vote 8-0.

Motion by Stitzer and second by Tracy to approve the activity accounts as presented. Motion carried. Roll call vote 9-0.

Several teachers gave demonstrations on how they are using technology in their classrooms. Technology is becoming increasingly important in the classroom for both motivation and instruction.

There was discussion on the possible strategic planning process. Mr. Bird asked the board if they wanted to proceed with Bruce Miles or look at other options. The Board wanted Mr. Bird to talk to other districts that Mr. Miles has worked with and get their thoughts and his cost before we proceed.

Motion by Stanek and second by Wanek to accept the retirement request from Jeannie Coppernoll and Jill Nankee effective at the end of the school year. Motion carried. Jeannie Coppernoll will have 15 years at the district and Jill Nankee will be at 30 years. The Board thanked them for their years of service to the district.

Motion by McHenry and second by Stanek to approve the policy revisions that were recommended by the policy committee. Motion carried. There is a new policy that is still being considered and will be brought to the board in March.

Motion by Stitzer and second by Lull to approve increasing speech and language services by an extra half of day for the remainder of the school year. Motion carried. The district has 2 part-time speech therapist. Because of an increase in case loads an extra half day needs to be added.

Motion by Meckley and second by McHenry to approve a contract for Dick Armstrong as assistant softball coach for the 2013 season. Motion carried.

Motion by Wanek and second by Stitzer to approve moving Becky Gehrke from the Ag teacher position to the new technology integration teacher position. Motion carried. This position was created after Leslie Ewing, the technology aide, left the district for a different position. The vacant Ag teacher position will be posted and a candidate brought to the board in March. Ms. Gehrke will continue as the Ag teacher and FFA advisor until her replacement is found.

Motion by Meckley and second by Tracy to approve the following volunteer coaches for spring sports: for baseball: Terry Ziebarth, Jeff Johnson, John Troxel and BJ Hinkle; for softball: Holly Anderson, Jeff Johnson, Jessi Kinney and Rachel McKay. Motion carried.

Motion by Stanek and second by Tracy to move to closed session under Wis. Stats. 19.85 (1) f; preliminary consideration of specific personnel problems .... A.  
Discussion of parent concerns Motion carried. Roll call vote 9-0

Moved to closed session at 9:17 p.m.

Returned to open session at 10:25 p.m.

Motion by McHenry and second by Stanek to adjourn the meeting. Motion carried.

Meeting adjourned at 10:25 p.m.

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Dave McHenry, Riverdale Board of Education Clerk

RIVERDALE SCHOOL DISTRICT  
REGULAR BOARD MEETING MINUTES  
January 14, 2013

The January 14, 2013 meeting of the Riverdale School Board was called to order by President H. Clay Dean at 7:30 p.m. in the library of the Riverdale Elementary/Middle School, located in the Village of Muscoda. Present from the Board were Dave McHenry, Bill Tracy Jr., H. Clay Dean, Debbi Lull, Davina Meckley, Nick Stitzer, Gary Stanek and Jamie Brownlee. Stephanie Wanek was absent.

Motion by Stanek and second by McHenry to approve the proof of publication of this meeting. Motion carried.

Motion by Meckley and second by Lull to approve the district vouchers, minutes of the curriculum meeting of December 10<sup>th</sup>, the regular board meeting of December 10<sup>th</sup>, the executive session of December 10<sup>th</sup>, 2012 and the finance meeting January 10, 2013. Motion carried. Roll call vote 8-0.

Motion by Stanek and second by Tracy to approve the activity accounts as presented. Motion carried. Roll call vote 8-0.

Mr. Bird informed the board of a Rural, Low Income School Achievement Grant that he applied for and received in the amount \$14,361. This will be used to purchase Chrome books, staff training, and extra time for a staff member to work with fourth grade math students.

Mr. Bird discussed school safety with the Board. The District had a mock crisis drill last spring on an early release day. Officers from Muscoda and several area counties participated in this drill. Staff members were instructed on district procedures in case of a crisis. Mr. Bird said the district will be looking into upgrading their security cameras in both buildings.

Motion by McHenry and second by Stitzer to accept the retirement request from Paulette DiVall, School Nurse, effective June 7, 2013. Motion carried. Paulette has been the district school nurse for the past 13 years.

Agenda Item B.- Action on resignation was tabled and will be brought back to the Board at the special board meeting on January 21, 2013.

Motion by Stitzer and second by Tracy approved hiring Neil Roen as a 5 hour a day custodian effective December 17, 2013. Motion carried.

Motion McHenry and second by Stanek to allow the Junior class to have their prom April 6 at the White House in Richland Center. Motion carried. This gives Board approval if the class makes this their final decision.

Motion by Meckley and second by Stitzer to approve Brooke Syrjamaki as a volunteer coach for high school track. Motion carried.

Motion Stanek and second by Tracy to move to closed session under Wis. Stats. 19.85(1) (c) consideration of employment, promotion, compensation and performance evaluations data of any public employee over which the governmental body has jurisdiction or exercises responsibility A. Discussion on renewing the Director of Special Education/School Psychologist/RTI Coordinators' contract. Motion carried. Roll call vote. 8-0

Moved to closed session at 8:25 p.m.

Returned to open session at 8:35 p.m.

Motion by Lull and second by Tracy to renew Jennifer Tarrell's contract as the Director of Special Education/School Psychologist/RTi Coordinators for one year with a zero percentage total package increase. Motion carried.

Motion by McHenry and second by Stanek to adjourn the meeting. Motion carried.

Meeting adjourned at 8:40 p.m.

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Dave McHenry, Riverdale Board of Education Clerk

RIVERDALE SCHOOL DISTRICT  
REGULAR BOARD MEETING MINUTES  
December 10, 2012

The December 10, 2012 meeting of the Riverdale School Board was called to order by President H. Clay Dean at 7:30 p.m. in the library of the Riverdale Elementary/Middle School, located in the Village of Muscoda. Present from the Board were Dave McHenry, Bill Tracy Jr., H. Clay Dean, Debbi Lull, Davina Meckley, Nick Stitzer, Jamie Brownlee, and Stephanie Wanek. Gary Stanek arrived at 9:00 p.m.

Motion by McHenry and second by Lull to approve the proof of publication of this meeting. Motion carried.

Motion by Stitzer and second by Meckley to approve the district vouchers, minutes of the regular board meeting of November 12, and the finance meeting of December 6, 2012. Motion carried. Roll call vote 8-0.

Motion by Meckley and second by Tracy to approve the activity accounts as presented. Motion carried. Roll call vote 8-0.

Motion by McHenry and second by Lull to approve the 2013-14 school calendar. Motion carried.

Motion by Wanek and second by Tracy to approve going forward with the refinancing of the REMS building loan and unfunded liability loan. Motion carried. 8-0

Motion by Dean and second by Tracy to approve moving the home wrestling matches to the high school for this year and revisiting this issue next year. Motion carried. Roll call vote. 7-1 with McHenry voting no.

Motion by Lull and second by Wanek to approve setting up a conference with Bruce Miles to look at doing a strategic planning program for the district. Motion carried.

Motion by Lull and second by McHenry to approve the 2013 summer school program for the district. Motion carried. It is scheduled to have the first session of summer school from June 11 through July 2 and the second session from July 22 through August 9, 2013.

Motion by McHenry and second by Stitzer to approve the following course changes and additions for the 2013-14 school year: Agriculture-add horticulture II and greenhouse management; Phy Ed-make character ed and careers a semester course and change the name; science-replace the semester course of advanced biology to a year course of AP biology; and in tech ed – add advanced woodworking or woodworking II and a basic small engines class. Motion carried.

Motion by Tracy and second by Meckley to approve keeping Jackie Trumm as a kindergarten teacher and if enrollment declines for the remainder of the year moving her to work with other grade levels in the REMS as academic intervention support. Motion

carried.

The Board discussed some of the options that were being considered for possible conference realignment. The WIAA will make any final decisions but the district will submit a letter letting them know what options the District would prefer. The options the Board looked at were: 1. leaving the conference the same as is now 2. Moving out of our present conference in all sports to the Ridge and Valley Conference 3. Moving out of our present conference in all sports to the Scenic Bluffs Conference and 4. Moving only football to a Southwest Wisconsin District format where schools are paired by enrollment. The majority of the Board liked option 2 or 3. A letter will be sent to the WIAA stating this, but the decision will be made by the WIAA.

Motion by Stitzer and second by Meckley to move to closed session under Wis. Stat. secs. 19.85(1) (a) and (f) and 120.13(1)(c) for the purpose of holding the expulsion hearing and 19.85 (1) c; considering employment, promotion, and compensation or performance evaluation data of any public employee...A. Expulsion hearing and deliberation B. Discussion on vacant Athletic Director position C. District Administrator's evaluation Motion carried. Roll call vote 8-0

Moved to closed session at 9:00 p.m.

Returned to open session at 10:08 p.m.

Motion by Wanek and second by Meckley to approve hiring Curt Thompson as athletic director effective December 11, 2012. Motion carried.

Motion by McHenry and second by Stanek to adjourn the meeting. Motion carried.

Meeting adjourned at 10:10 p.m.

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Dave McHenry, Riverdale Board of Education Clerk

RIVERDALE SCHOOL DISTRICT  
REGULAR BOARD MEETING MINUTES  
November 12, 2012

The November 12, 2012 meeting of the Riverdale School Board was called to order by President H. Clay Dean at 7:30 p.m. in the library of the Riverdale Elementary/Middle School, located in the Village of Muscoda. Present from the Board were Dave McHenry, Bill Tracy Jr., Gary Stanek, H. Clay Dean, Debbi Lull, Davina Meckley, Nick Stitzer, Jamie Brownlee and Stephanie Wanek.

Motion by Lull and second by Stitzer to approve the proof of publication of this meeting. Motion carried.

Motion by Stanek and second by Meckley for approval of district vouchers, minutes of the regular board meeting of October 8th, the special board meeting of October 29<sup>th</sup> and the finance meeting of November 8, 2012. Motion carried. Roll call vote 9-0.

Motion by Wanek and second by Meckley to approve the activity accounts as presented. Motion carried. Roll call vote 9-0.

Mr. Bird reviewed the school district's report card with the Board. All school districts in the state were scored and the scores were recently release by the Department of Public Instruction. The Riverdale School District meets expectations in each school including the elementary, middle and high school. Riverdale ranked in the middle of the SWAL conference. The district is already working on the things like the WKCE and ACT test scores and other areas that they would like to improve on in future years.

Motion by Stanek and second by Meckley to approve the following volunteer coaches for wrestling; Brad Kratochwill, Tim Miller, Jim Chitwood, Dale Spies, and Matt Franklin. Motion carried.

Jeff Johnson, Physical Education Teacher, presented to the Board the steps that have been completed in obtaining a PEP Grant. This grant is a federal grant that is used for curriculum development, equipment, afterschool programs, nutrition education, and professional development. The grant is aimed at increasing student fitness and nutrition. There are district requirements if this grant is received. Many of them are covered by the grant but the district would need to match a percentage of the grant. This could be done by staff and community volunteering to donate hours to the related tasks. Before continuing to pursue this grant Mr. Johnson asked the Board if the district would agree to the requirements of the grant. The Board had no objections to pursuing this grant.

Motion by Stitzer and second by Lull to approve changing the long term insurance to the plan offered by National Insurance Services underwritten by Madison National. This is the same long term insurance the teachers have had for several years. This will move the rest the staff to this plan and will save the district about \$3700 for the same



coverage. Motion carried. Roll call vote 9-0

Motion by Stanek and second by McHenry to approve setting the 2014 graduation date to Saturday, May 24, 2014. This is the Saturday before Memorial Day. Motion carried.

Item E. Action on a layoff notice was tabled. The SAGE numbers for kindergarten are down to the required number for three teachers at this time. The kindergarten teacher hired for the extra students could be laid off but if another student moved into the district we would need to call her back. This would also cause several students to have to move to another class and then move back if one more student moved in. The Board decided to keep things the way they are now and look at this issue again at the December Board meeting.

Motion by Tracy and second by Stitzer to accept the resignation of Mary Poole as a cook and John Troxel as athletic director for the district. Mary has been a cook for the past 5 years. John has agreed to stay on until a replacement is found and trained for the position. Motion carried.

Motion by McHenry and second by Stanek to adjourn the meeting. Motion carried.

Meeting adjourned at 8:55 p.m.

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Dave McHenry, Riverdale Board of Education Clerk

RIVERDALE SCHOOL DISTRICT  
REGULAR BOARD MEETING MINUTES  
October 8, 2012

The October 8, 2012 meeting of the Riverdale School Board was called to order by President H. Clay Dean at 7:30 p.m. in the library of the Riverdale Elementary/Middle School, located in the Village of Muscoda. Present from the Board were Dave McHenry, Bill Tracy Jr., Gary Stanek, H. Clay Dean, Debbi Lull, Davina Meckley, Nick Stitzer, and Jamie Brownlee. Stephanie Wanek arrived at 7:32 p.m.

Motion by Lull and second by Meckley to approve the proof of publication of this meeting. Motion carried.

Motion by Stanek and second by Tracy for approval of district vouchers, minutes of the regular board meeting of September 10<sup>th</sup>, the negotiations meeting of September 11<sup>th</sup>, the special board meeting of September 27<sup>th</sup> and the finance meeting of October 4, 2012. Motion carried. Roll call vote 8-0.

Motion by McHenry and second by Wanek to approve the activity accounts as presented. Motion carried. Roll call vote 9-0.

Motion by Dean and second by McHenry to approve the new policies of Use of Restraint and Seclusion with Students; Required Reporting of Staff Conduct and Human Growth and Development. Motion carried. The Board discussed the Human Growth and Development policy and made a few adjustments to the policy.

Motion by Stanek and second by Stitzer to approve contracts for the following extracurricular positions: Jennifer Goplin and Alexandra Kessler as co-advisors for middle school student council/junior national honor society, Cindy Bremmer and Shari Troxel as co-advisors for the middle school annual; and Nicole Bollinger as high school national honor society advisor. Motion carried.

Motion by Tracy and second by Meckley to approve Terry Ziebarth, Adam Lins and Billy Lachetta as volunteer coaches for boys' basketball. Motion carried.

Motion by Tracy and second by Lull to approve the changes to the professional staff employee handbook. Motion carried. Roll call vote. 9-0 Because of the change in health insurance, minor changes were made to the handbook.

Motion by Stanek and second by Lull to have a special board meeting to set the tax levy on Monday, October 29, 2012 at 7:30 pm. Motion carried.

Motion by McHenry and second by Tracy to approve the overnight and out of state field trips as presented. Motion carried.

Motion by Meckley and second by Brownlee to approve the fund raisers leaving school

property for the year as listed. Motion carried.

Agenda Item H. Action on youth options request was not needed. No applications were received.

Motion by Dean and second by Tracy to appoint Carol Kratochwill as deputy clerk for election purposes. Motion carried.

Motion by Tracy and second by Wanek to approve the resolution for revenue limit exemptions for energy efficiencies as follows:

#### RESOLUTION FOR REVENUE LIMIT EXEMPTIONS FOR ENERGY EFFICIENCIES

Be it resolved that the school district of Riverdale is exercising its taxing authority under s. 121.91(4) (o), Wis Statute, to exceed the revenue limit on a non-recurring basis by an amount the district will spend on new energy efficiency measures and renewable energy products for the 2012-13 school year. The amount to be levied and expended is \$11,094.00.

- These projects will be to install occupancy sensors and replace incandescent fixtures in the locker rooms with fluorescent fixtures. In the high school gym install occupancy sensors and override switches. In the bus garage replace old lighting with more efficient fixtures.
- This will save energy in all the above areas because of the more efficient lights and the lights will be off when no one is present. We should see a reduction in the electrical cost at the high school and bus garage.

An evaluation of the energy performance indicators will be included as an addendum in the required 2012-13 published budget summary document per s.65.90, Wis. Statute, and in the school district's newsletter or in the published minutes of the school board meeting. Motion carried. Roll call vote. 9-0

Motion by McHenry and second by Stanek to adjourn the meeting. Motion carried.

Meeting adjourned at 8:46 p.m.

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Dave McHenry, Riverdale Board of Education Clerk

RIVERDALE SCHOOL DISTRICT  
REGULAR BOARD MEETING MINUTES  
September 10, 2012

The September 10, 2012 meeting of the Riverdale School Board was called to order by President H. Clay Dean at 7:30 p.m. in the library of the Riverdale Elementary/Middle School, located in the Village of Muscoda. Present from the Board were Dave McHenry, Bill Tracy Jr., Gary Stanek, H. Clay Dean, Debbi Lull, Stephanie Wanek, Davina Meckley, Nick Stitzer, and Jamie Brownlee.

Motion by Stitzer and second by Wanek to approve the proof of publication of this meeting. Motion carried.

Motion by Stanek and second by McHenry to approve the consent agenda, the district vouchers, minutes of the regular board meeting of August 13<sup>th</sup>, the negotiations meeting of August 21<sup>st</sup>, the annual meeting of August 27<sup>th</sup>, the policy meeting of August 29<sup>th</sup> and the finance meeting of September 6, 2012. Motion carried. Roll call vote 9-0.

Motion by Meckley and second by Lull to approve the activity accounts as presented. Motion carried. Roll call vote 9-0.

Motion by Tracy and second by Lull to accept the resignation of Art Chitwood as a cook for the district. Motion carried.

Motion by McHenry and second by Stitzer to approve contracts for the following: teachers: Stephanie McCarthy and Jackie Trumm; extracurricular positions: Joe Randall-assistant girls basketball, Dave Timm-9<sup>th</sup> grade class advisor, Shari Troxel-middle school annual advisor, and Cheri Stoddard-assistant volleyball coach; PI-34 mentors-Dave Timm, Lisa Humke, Jon Schmidt, Jeannie Coppernoll, Jill Nankee, Jeannie Baker, Lynn Tarrell, Becky Gehrke, Jan Nankee and mentor coordinator-Jill Nankee. Also, to approve the hiring of Eva Bird as a cook, Tanya Noth as an aide and June Young and Rick Ziebarth as custodians. Motion carried.

Motion by Stanek and second by Meckley to approve the policy updates and bring the new policies back to the board next month. Motion carried.

Motion by McHenry and second by Tracy to ratify the REA collective bargaining agreement. The agreement shows an increase on the base wage of 1.5% distributed to teachers. Motion carried. Roll call vote. 9-0

Motion by Wanek and second by Stanek to approve raising the hourly wage for supplemental work from \$14 to \$20 an hour, approve the supplemental pay of \$600 to the teaching staff who would have received a "step" under the old system and keep the extracurricular pay the same dollar amount as it was last year. Motion carried. Roll call vote. 9-0

Motion by Lull and second by Stitzer to approve a contract with Jennifer Malphy as a library media specialist. We need an agreement with the Kickapoo School District for library media services during the school year and with Jennifer for time outside of the school year. Motion carried. Roll call vote 9-0.

Motion by Tracy and second by Meckley to authorize Carol Wirth to start the process of refinancing our building debt and our unfunded pension liability debt. A resolution with all of the details will be presented at a future board meeting for final approval. Motion carried.

Mr. Bird presented the idea of paying down the building debt early. This would include keeping the tax levy for the next two years about the same as it was last year and paying off the building a year early. This will be brought back to the board in October.

Motion by McHenry and second by Stanek to adjourn the meeting. Motion carried.

Meeting adjourned at 8:50 p.m.

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Dave McHenry, Riverdale Board of Education Clerk

RIVERDALE SCHOOL DISTRICT  
REGULAR BOARD MEETING MINUTES  
August 13, 2012

The August 13, 2012 meeting of the Riverdale School Board was called to order by President H. Clay Dean at 7:30 p.m. in the library of the Riverdale Elementary/Middle School, located in the Village of Muscoda. Present from the Board were Dave McHenry, Bill Tracy Jr., Gary Stanek, H. Clay Dean, Debbi Lull, Stephanie Wanek, Davina Meckley, and Nick Stitzer. Jamie Brownlee arrived at 7:33 pm.

Motion by Wanek and second by Lull to approve the proof of publication of this meeting. Motion carried.

Motion by McHenry and second by Stanek to approve the consent agenda, the district vouchers, minutes of the regular board meeting of July 9<sup>th</sup>, the closed session of July 9<sup>th</sup>, the negotiations meeting of July 23<sup>rd</sup> and the finance meeting of August 13, 2012. Motion carried. Roll call vote 9-0.

Motion by Tracy and second by Stitzer to approve the activity accounts as presented. Motion carried. Roll call vote 9-0.

The discussion on academic achievement was tabled for a later time.

Motion by Stanek and second by Tracy to accept the resignations from Amy Grimm, custodian; Niki Smith, guidance counselor; Bruce Borchardt, teacher; and Jacob Gehrke, teacher. Motion carried.

Motion by Dean and second by Tracy to approve contracts for Jennifer Schneider as a guidance counselor and for Alexandra Kessler as a math teacher for the district. Also, to bring the assistant girls basketball coaching contract back to the board at a later date. Motion carried.

Motion by Lull and second by Stitzer to accept the bid from Earthgrain for bakery products for the 2012-13 school year. Because of an e-mail error the bid from Earthgrain was not available at the last meeting. After comparing prices the Board decided to stay with Earthgrain because of their competitive prices and reliable service. Motion carried.

Motion by McHenry and second by Brownlee to raise the teacher substitute pay to \$100 a day for the first ten days, \$110 dollars a day for the next 10 days and base salary per diem for over 20 days at the same position. Motion carried. Roll call vote. 9-0

Motion by Stanek and second by Meckley to approve the following volunteers for fall sports: Chelsi Anderson and Tracie Goplin for volleyball, Clay Dean for football and Tom Hougan for middle school football. Motion carried.

Motion by Stitzer and Lull to approve the agenda for the 2012 annual meeting. Motion carried.

Motion by McHenry and second by Wanek to approve the early graduation request for 3 students as long as they meet the district requirements at the end of the first semester. Motion carried.

Motion by McHenry and second by Stanek to adjourn the meeting. Motion carried.

Meeting adjourned at 8:24 p.m.

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Dave McHenry, Riverdale Board of Education Clerk

RIVERDALE SCHOOL DISTRICT  
REGULAR BOARD MEETING MINUTES  
July 9, 2012

The July 9, 2012 meeting of the Riverdale School Board was called to order by President H. Clay Dean at 7:30 p.m. in the library of the Riverdale Elementary/Middle School, located in the Village of Muscoda. Present from the Board were Dave McHenry, Bill Tracy Jr., Gary Stanek, H. Clay Dean, Debbi Lull, Stephanie Wanek and Nick Stitzer. Jamie Brownlee arrived at 7:33 pm.

Motion by Stanek and second by Tracy to approve the proof of publication of this meeting. Motion carried.

Motion by McHenry and second by Wanek to approve district vouchers, minutes of the regular board meeting of June 11<sup>th</sup>, the closed session of June 11<sup>th</sup>, the curriculum meeting of June 11<sup>th</sup>, the Ag committee of June 20<sup>th</sup>, the negotiations meeting of June 26<sup>th</sup> and the finance meeting of June 28, 2012. Motion carried. Roll call vote 7-0.

Motion by Lull and second by Stitzer to approve the activity accounts as presented. Motion carried. Roll call vote 8-0.

Mr. Bird gave an update on the forestry project at the school farm. Steve Williamson, forester, secured a grant that covered most of the replanting of the school farm. He will be looking for a similar grant to help replant the phase II harvest.

Item A. was tabled as there was no hiring's for this meeting. This will be brought back at the August meeting.

Motion by Stanek and second by Lull to approve bids for the 2012-13 school year for: Joden's Shell, for gas and diesel, Prairie Farms for milk and Pan-o-Gold for bakery products. Motion carried. Roll call vote 8-0

Motion by McHenry and second by Tracy to approve raising the lunch prices \$.10 and the driver's education fee from \$200 to \$220. Motion carried. The state required schools to raise their lunch prices if they were below a certain price. We will need to raise the prices a little in each of the next several years to meet this requirement. Our driver's education fee is the lowest in the area so the board is rising just ten percent for the coming year, which is still much lower than most other programs in the area.

Motion by Wanek and second by Lull to approve a contract with the Richland Hospital for

occupational therapy services for the 2012-13 school year. Motion carried. Roll call vote 8-0

Motion by Stanek and second by Stitzer to approve the budget fund transfers as listed. Motion carried. These are done every year and reflect changes in our budgeted amounts in each fund.

Motion by Wanek and second by Lull to move into closed session under Wis. Stats. 19.85 (1) f; considering compensation and employment matters of any public employee.... A. Discussion on appointing a board member Motion carried. Roll call vote. 8-0

Moved to closed session at 8:12 p.m.

Returned to open session at 8:16 p.m.

Motion by Dean and second by Stanek to appoint Davine Meckley to serve as the school board member for area 1 until the areas term was due for election. Motion carried.

Motion by McHenry and second by Stanek to adjourn the meeting. Motion carried.

Meeting adjourned at 8:17 p.m.

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Dave McHenry, Riverdale Board of Education Clerk